

**Town of Moretown  
Office of the SELECTBOARD**

**Notice of unapproved minutes of the August 6, 2007 Selectboard meeting**

Members present: Stephanie Venema, Rae Washburn III, John Hoogenboom (arrived at 7:30 p.m.)

Members absent: Paula Mastroberardino, Don Wexler

Guests: Steve Robbins, George Moulton, Erin Post, Clarence Wood, Cheryl Brown – Clerk for the Selectboard

Stephanie called the meeting to order at 6:05

**Public Comment:**

**Steve Robbins** – said as per recommendation from George Moulton that the driveway to his home, where he is building a second home for his mother, be a named private road. Steve said, according to George, when a second home is accessed from a road it is appropriate that the access be named by the Selectboard.

George said he has been working with Steve regarding his choice of name, and it is up to the Selectboard to name the road. He said two houses per access triggers the need for a road name for emergency purposes.

Steve thinks the Moretown Zoning Regulations do not require a road be named for two residents but is willing to name the road if George recommends it for emergency purposes. Steve provided a copy of instructions given with the zoning applications which also differs from what George is saying and spoke of the zoning ordinance section that referred to roads.

Stephanie said the Board needs to get in touch with Deb Feldman for future clarification for private access naming, or not, who is responsible for making the sign for private roads and also to talk with her about getting started with George for E911 Coordinator training. Depending on the outcome of procedures for naming private roads, the Zoning Regulations may have to be revised.

George said has verified that Robbins Way is available

**Later when John H. arrived** – John moved to name the current access to Steve Robbins home(s) Robbins Way as per Steve's request. Stephanie seconded. All were in favor.

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**Bid for resurfacing the fire station yard** – Only one bid was received as follows:

|                  |              |
|------------------|--------------|
| Gendron Building | \$ 20,900.00 |
|------------------|--------------|

Discussion: bids were sent out to five or six contractors and only one bid received.

No action will be taken on Gendron's bid at this time. Rae will contact the other contractors about why they didn't bid on the proposal.

**Warrants and invoices were reviewed for approval.**

**OLD BUSINESS:**

**Town Hall repair plan – tabled until 9/4/07 meeting**

**Town garage renovation request for proposal draft – tabled until 9/4/07**

Stephanie mentioned talking with Hoover Austin about some of his ideas for renovation and about what type of septic might work at the current site.

Rae will call Hoover and talk with him about his ideas.

**Firestation inside repairs – tabled until 9/4/07 meeting**

**Energy Committee – tabled until 9/4/07**

**Upper Valley Services – review of past minutes – tabled until 9/4/07**

**Mountain Road Village hill repair** – Rae reported that Whitcomb will repair the pavement either 8/14 or 8/15 weather permitting. Whitcomb will provide traffic control so the road won't be closed but it would be helpful if travelers use an alternate route if at all possible.

**Town truck storage** - Stephanie reported talking with members of the Duxbury Selectboard about the possibility of storing the new 2007 town truck in the Duxbury town garage in exchange for the cost of the fire contract for fire protection provided by Moretown firemen. Stephanie said the Duxbury board meets on 8/13 to discuss the possibility, she will report their decision at the 8/20 meeting.

**McNaulty health issue** – Stephanie reported of notice of the intent of the new owners to occupy the McNaulty residence. She will contact Dick Valentinetti and notify him of the phone call. Dick has required a health inspection before a certificate of occupancy will be given.

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**Sullivan, Powers Co., Findings & Recommendations** – Stephanie prepared an outline, summarizing the recommendations from Sullivan, Powers audit for 2006.

Stephanie suggested each member state what priorities they feel need to take place in 2007.

**7:30 John arrived**

John will contact Susan to meet and review Stephanie's draft and ask for her comments for the 8/13 meeting and the Board will then prioritize the list. John will also ask Susan to provide the information needed to set the tax rate, prior to the 8/13 meeting so the Board has a chance to review it before they meet.

**Fire station roof repair** – The estimate to repair the roof is \$4,200. John thinks we should get pricing to put a standing seam roof on the building that would solve all the problems and be done with it.

The decision was to put out a request for proposal for a new standing seam roof. Rae will help with the RFP draft for the 8/20 meeting and ask around who did the roofs in the village.

**Voter informational handout** – The handout has been sent out to each resident on the Grand List. An addendum will most likely be supplied at the informational hearing, listing additional information and comments.

**MINUTES:**

**7/12/07** – Stephanie moved to approve the minutes of 7/12/07 as written. John seconded. All were in favor.

**7/30/07** - Stephanie moved to approved the minutes of 7/30/07 as written. Rae seconded. All were in favor.

**more Public Comment:**

**Clarence Wood** came in to explain that he has had a problem with getting the information for is VA exemption submitted to the Lister's. He said the first paperwork he sent to this office was lost so he re-mailed it again. Because he was uncomfortable that the second paperwork might not reach the Lister's in time for the \$20,000 exemption, he tried to contact Jeff Ladue and was unable to talk with him directly. Clarence left a third set of documents with John Hoogenboom in hopes that the Selectboard could be sure that it got to the Lister's.

John said he will give the paperwork to Jeff Ladue.

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**Tractor storage** – Discussion about adding onto the shed currently in the school's yard or building a separate building, small enough to meet the square foot exemption in the Zoning Regulations, and place it directly beside the current building. Meriden said earlier that the Board should be sure the building is tall enough get the tractor roll over protection bar inside. The Board so noted. Further discussion tabled until 9/4/07.

**Ancient Roads lookup/grant** – A \$5,000 grant for looking up ancient roads was received by the town.

Rae took a copy of the grant application so he can see what criteria or guidelines are listed for the lookup process. A list of volunteers to do the lookup was reviewed. More discussion on 9/4/07.

### **Reports & Communication, mail**

**CVRPC representative resignation** – Notice from David VanDeusen that he is resigning a Moretown's representative to the Central Vermont Regional Planning Commission because of time restraints. Cheryl will email Steve Sharp and let him know that David has resigned and the Town is looking for a new representative.

**Town Hall** – Report from Susan that a rock was thrown through a back window of the town hall. The repair costs were not enough for an insurance claim. Doug McIntosh will replace the glass.

**Michael McCarty** – letter requesting the north end of Cobb Hill Road that is classified as Class IV, be graded as per Class IV standards for once-year maintenance. Stephanie will pass the request on to Craig Elwell.

**Planning Commission reappointment** – Request from Gene Kazlow for reappointment to the planning commission.

John moved to reappoint Gene Kazlow to the planning for a four-year term effective 6/7/07-6/77/11. Stephanie seconded the motion. All were in favor.

**Dog Complaint** – a copy of a letter from Robert and Kelly DeFelice written to Christie Reyes was received. In the letter DeFelice informs Reyes that her dogs have again been disturbing their sleep over the past two weeks. John read the letter aloud. Cheryl will notify David Van Deusen of the letter.

**VLCT Voting Delegate for Town Fair** – Letter requesting Moretown to delegate a representative to participate in the vote for the 2008 Vermont Municipal Policy and the election of League officers.

John Hoogenboom will be the Towns representative at the fair on 10/11/07.

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**Existing Road Cut application** – for Daniel and Laurie Emery was approved.

**Overload permit** – for Theodore Salomaa was approved.

**2007 Bridge reports** – Stephanie has and will review them.

**Town Clerk/Treasurer business:**

**Note from Susan dated 8/6/07:**

- 1. Craig Elwell's mileage paid twice** – Notification that Craig was paid twice for his mileage so on the last payroll warrant it was deducted. This is the first the Board has heard of the error. Stephanie meets with Craig tomorrow morning about other things she will ask Craig to fill her in then.
- 2. Tax rate** – Lister's gave her the grand list today. She suggests setting a meeting for Monday. The Board already scheduled a meeting for Monday, 8/13 to set the tax rate. John will ask Susan to send the figures to the Board before Monday's meeting.

Rae moved to adjourn at 8:30 p.m. Stephanie seconded. All were in favor.